NOTIFICATION

No. M6-12806/61. *11th September 1961.*

The Kerala Document Writers' Licensing Test and Scribes' Test Examination, November 1961.

1. It is hereby notified that the Kerala Document Writers' Licensing Test and Scribes' Test Examinations will be held on Saturday the 25th November 1961 at Kozhikode and Quilon.

2. The exact place of conducting the examination in the District will be notified in due course in the offices of the District Registrars and Sub-Registrars of the State.

3. Subject to any change that may be notified later the examinations will be conducted according to the following time table: —

Date.	*Time.*	*Subject.*
	SCRIBES' TEST.	
Saturday, 25-11-1961	11 a. m. to 12 Noon	Handwriting
	DOCUMENT WRITERS' LICENSING TEST.	
Saturday, 25-11-1961	1 p. m. to 3 p. m.	Paper I. Stamp Act and Registration Laws
Do.	3-30 p. m. to 5-30 p. m.	Paper II. Drafting of documents

4. The minimum marks for securing a pass in the Scribes' Test will be 50% and for the Document Writers' Licence Test 40% in each paper in one and the same session of the examination.

5. Any person not disqualified under Rule 7 of the Kerala Document Writers' Licence Rules 1960, who has studied upto the 6th Standard, 2nd Form or 6th Class or who produces a certificate from the Sub-Registrar concerned that he was continuously working as a Scribe under a Document Writer for a period of not less than two years, is eligible for admission to the Scribes' Test and persons who have passed at least V. S. L. C. Examination or the III Form or similar examinations are eligible for admission to the Document Writers' Licensing Test.

6. The examinations will be conducted in Malayalam, Tamil and Kannada. Candidates will have the option to answer in one of the three languages. But the language in which the candidate desires to be examined shall be specified beforehand in the application itself.

7. The fee for admission to the Scribes' Test is Rs. Two (2) only and for Document Writers' Licensing Test Rs. Five (5) only. The fee must be paid into Government Treasury under the Head of Account "Registration XI C (v) Miscellaneous—Examination fees" and the Chalan in original attached to the application. No fee will be received in cash. In no circumstances will any fee once paid be refunded or adjusted as the fee for any subsequent examination.

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8. Applications should be made in the prescribed form which can be had from the offices of the District Registrars and Sub-Registrars in the State. Applications not in the printed form will be summarily rejected. Separate application forms should be used for Document Writers' Licensing Test Examination and Scribes' Test Examination.

9. Applications should be sent by registered Post and should reach the Inspector-General of Registration, Kerala, Trivandrum-1, not later than 5 p. m. 6th October 1961.

Late applications will not be admitted on any account. Candidates are therefore advised to remit their fees under the correct head of remittance and send their applications sufficiently early so as to ensure that they reach this office in time. Applications should be sent in Covers with the superscription "Applications for Document Writers' and Scribes' Test Examination". Particular care should be taken to see that the applications are accompanied by the requisite Chalans and the certificates for qualifications. Evidence of age of the applicant should also accompany the application, if not the application will be rejected.

10. Applications which do not comply with these rules and the instructions printed on the application forms will be summarily rejected.

11. No correspondence as to whether an application has been received in the office of the Inspector General of Registration before the time and date fixed therefor shall be entered into. Candidates who desire the receipt of their applications acknowledged, must send with their applications, self-addressed Post-cards which will be returned with the seal of this office in token of receipt of application.

12. Any candidate who does not behave properly towards the Chief and Assistant Superintendents of the examination or is found to have had recourse to malpractice of any kind will have his examination invalidated and will be liable to be debarred from appearing for the examination again, either permanently or for such terms as the Inspector General of Registration may think fit.

13. Candidates will not be allowed to enter the examination hall 15 minutes after the commencement of the examination nor allowed to leave it before 15 minutes of the time of termination of the examination.

14. Admission tickets will be issued to the candidates by Post. Candidates are informed that they should sit for the examination at the centre specified in the Admission Ticket. Candidates should produce an identification certificate obtained from the Sub-Registrars concerned along with their hall-tickets.

M. K. RAMACHANDRAN,
Licensing Authority,
Inspector General of Registration.

Trivandrum.